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## Fund Use & Acknowledgment

Before disbursing funds, a signed copy of the **Grant Agreement** must be received by Rice Health Foundation. Funds must be used for the purpose stated in the proposal. Unused funds must be returned and/or forfeited to the Foundation if not used within time frame indicated in agreement.

Organizations receiving a grant award agree to identify Rice Health Foundation in publications, educational efforts, letterhead, news releases, etc.

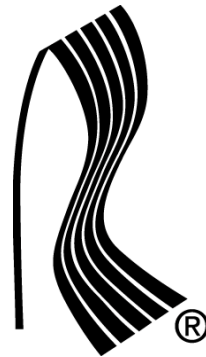
## Grant Performance Report

All grantees must submit a **Grant Performance Report** to Rice Health Foundation at the end of the funding cycle, as indicated in a signed grant agreement. The report guide will be provided with the grant agreement.

Future grant awards will not be distributed until we have received a Grant Performance Report for prior grants.

## Limits

- One grant will be funded per program per year for a maximum of three consecutive years.
- A Foundation grant does not guarantee further support.
- The Foundation prefers to partner with others when providing financial support.



### RICE HEALTH FOUNDATION

301 Becker Avenue SW  
Willmar, MN 56201

Phone: 320-231-4141  
Fax: 320-231-4940  
E-mail: [jraa@rice.willmar.mn.us](mailto:jraa@rice.willmar.mn.us)

# Grant Application Guidelines



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## Mission

Rice Health Foundation provides funding for Rice Memorial Hospital and west central Minnesota to address community health needs, enhance patient care and health education.

## The Foundation's Role

The Foundation is the philanthropic arm for Rice Memorial Hospital and its service area.

The Foundation's primary role in this capacity is to:

- provide support for programs that enhance patient care and foster community access to health care
- provide support for preventive care and health education initiatives
- encourage support from the communities served to respond to health care needs

## Application Procedure

Foundation grant applications are accepted twice a year. Completed applications must be received by Rice Health Foundation no later than **March 1 or October 1**.

To submit a proposal, complete the Grant Application Form and the Application Check List. For consideration, all questions must be answered and supporting information provided.

## Where to Apply

All correspondence and questions should be directed to:

**RICE HEALTH FOUNDATION**  
**301 Becker Avenue SW**  
**Willmar, MN 56201**  
**(320) 231-4141**  
**[jraa@rice.willmar.mn.us](mailto:jraa@rice.willmar.mn.us)**  
**[www.ricehealthfoundation.org](http://www.ricehealthfoundation.org)**

## Finalizing the Process

Applicants may be contacted by a Rice Health Foundation representative to answer questions or provide an on-site visit to help clarify the request.

All grant applicants will be notified in writing of their application status.

## Eligibility and Focus

Consistent with its mission, Rice Health Foundation will accept grant proposals from nonprofit organizations that are equal opportunity employers and meet one or more of these criteria:

- Provide health care services and programs to Rice Memorial Hospital patients and families.
- Initiate or support health-related programs in response to expressed community needs.
- Provide support for preventive and health education initiatives.
- Clearly show evidence of collaboration with organizations that have similar missions for optimum community impact.
- Focus on programming and services, rather than capital equipment. Capital equipment requests must be related to the healthcare program described.

## Ineligibility

Rice Health Foundation will not consider grant requests to fund the following:

- incomplete proposals
- individuals and their projects
- political organizations, campaign or lobbying activities
- organization designed primarily for lobbying and advocacy
- religious organizations for direct religious activities
- endowment or capital campaigns
- fraternal organizations, societies or orders
- program advertising, tickets or raffles
- benefit fund-raisers
- testimonial or recognition events